

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**PROFESSIONAL ENGINEERS SECTION SCREENING PANEL  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL  
ENGINEERS, DESIGNERS AND LAND SURVEYORS**

**Contact: David O'Connell (608-261-4490)**  
**ROOM 179A, 1400 E. WASHINGTON AVENUE, MADISON WI 53704**  
**Thursday, December 9, 2004**  
**8:30 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of two Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**PROFESSIONAL ENGINEERS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS**

**Contact: Jerry Lowrie (608) 261-4486**  
**ROOM 179A, 1400 E. WASHINGTON AVENUE, MADISON WI 53704**  
**Thursday, December 9, 2004**  
**9:00 AM**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (September 10, 2004)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2005 Meeting Dates
    - iii. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
    - iv. To-do-List
    - v. Code Book Policy
5. Travel
  - a. NCEES Board Presidents Assembly, Marriott Kansas City Airport, Kansas City, MO February 10-12, 2005
  - b. Campus Visit Discussion
6. Legislative/Administrative Rules
  - a. Examination and Review Procedure AE 6.05 (9)(a)(b) and AE 4.08 (7)(a)(b)
  - b. Discussion of 443.09 Registration Requirement

7. Credentialing
  - a. Application Review Meeting
  - b. Appearance for a Class I Hearing – Steven A. Taipala **10:30 a.m.**
  - c. Appearance for a Class I Hearing – Ramesh V. Munagala **11:00 a.m.**
8. Education/Examination
  - a. Discussion of 150 Credential Hours – Jeffrey Russell
9. Registration Issues
10. Technology Issues
  - a. Electronic Signatures Discussion – Andrew Kottke, WisDOT
    - i. Process for Affixing a Professional Engineer’s Seal to an Electronic Document.
    - ii. Chapter 137 – Authentications and Electronic Transactions and Records
    - iii. Nebraska Board of Engineers and Architects – Electronic Signatures and Seals
11. NCEES
  - a. NCARB’s Publication “Architecture as it Differs from Engineering
  - b. Nominations for NCEES National Awards
    - i. Specifications for NCEES Awards
  - c. Exchange – October 2004
12. Practice Issues
13. Miscellaneous Correspondence/Information
14. New Business
15. Board Member Activity
16. Other
17. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
  - a. Monitoring Report or any that may be Received after Mailing of Agenda.
  - b. Case Closings and Case Status Report or any that may be Submitted after Printing of Agenda.
  - c. Deliberation on Proposed Stipulations or any that may be Signed after Printing of Agenda
  - d. Deliberation on Proposed Disciplinary Actions that may be Submitted after Printing of Agenda
  - e. Administrative Warnings or any that may be Submitted after Printing of Agenda.
  - f. Reinstatement Requests
    - i. Milton E. Koch
    - ii. Bruce H. Burn
    - iii. Kurt V. Leinnger
    - iv. Gene R. Clark
  - g. Request for Class 1 Hearings
    - i. Stephen A. Taipala **10:30 a.m.**
    - ii. Ramesh V. Munagala **11:00 a.m.**
  - h. Application Review or any that may be Submitted after Printing of Agenda
  - i. Examination Issues
  - j. Such other Items as Authorized by Law
    - i. Harold Farchim Letter Regarding Juda Leon Shohet Closed Case 99 ENG 002
  - k. Reinstatement Requests or any that may be Submitted after Printing of Agenda

18. **RECONVENE TO OPEN SESSION**

19. Vote on Items Considered or Deliberated upon in Closed Session, if Voting is Appropriate

20. Such other Items as Authorized by Law

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

21. **ADJOURNMENT**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.